

ENGLISH TEACHER IN VILLA INGLESA

VILLA INGLESA, the intensive immersion program, combines classroom English with conversation practice.

PROGRAM OVERVIEW

The program covers a wide range of needs (a specific study plan for each student); commercial, financial, technical or any other type of skill the student may require. Otherwise, we follow a grammar, vocabulary and oral fluency-based program adapting to the students level.

Each group (made up of a maximum of students with a similar level) will be assigned the same number of teachers of different nationalities and backgrounds in order to expose the students to an array of accents and teaching approaches.

PROGRAM SPECIFICS

There are two program formats:

Weekly – 5 days, from Sunday to Friday:

A combination of 35 hours of classroom English with another 35 hours of social English.

Weekend - 3 days, from Friday to Sunday:

A combination of 12 hours of classroom English with another 16 hours of social English.

These programs take place throughout the year, which are filled according to demand. The peak season goes from April to October, so more work is available between those months.

TEACHERS CORE RESPONSIBILITIES

1. Prepare classes and materials.
2. Follow the Company's teaching method.
3. Hand in student reports – at the end of each program.
4. Correct students' homework.
5. Hand in monthly invoices.

ESSENTIAL REQUIREMENTS

- All candidates must be in Spain legally (work permit, EU citizenship – social security and residency number)
- You will be asked to meet legal freelance regulations: "AUTONOMO". (We will provide help and information for all the paperwork).
- You must be willing to travel (transport, food and accommodation is paid for during the program)

SKILLS/QUALITIES NEEDED

- Self-starter, highly motivated.
- Able to work alone, yet a team player when required (especially in social times).

- Excellent communication skills and engaging personality.
- A high sense of responsibility.
- The ability to maintain long-term interest and to motivate corporate personnel, from the chairman level down to the lowest echelons.
- The ability to adapt to the different personalities and temperaments of your students and to be equally effective in all classroom environments.
- The ability to be personable, endearing, and firm.

WHAT WE OFFER

- The high profile of the students (business people from small, medium and large companies between their 30's and 50's), the content of the course and the dedication of the students are aspects that our teachers value highly.
- Professional and friendly working environment.
- Training to communicate our philosophy, method, explain what material is available and the class/billing procedures (Approximately 5 days (non-paid), including practical classes with real students as part of the training).
- A selection of material available, both ours and from other publishers, which will help reinforce everything that needs to be taught in class (grammar and listening exercises for each level).
- Information to help you regulate your working situation in Spain - where to go to get a Social Security Number, to apply for a Residency Certificate and how to become a freelance worker (autónomo).
- Your students will evaluate you after each program.
- Pay rates - Due to high market demand, we look for dedicated teachers with experience and we look to reward them accordingly: 660€ gross (per weekly course) 330€ gross (per weekend course). Full board and accommodation provided. Transportation to and from the office.
 - As a new teacher, you will be working as an observer/collaborator the very first time getting half the pay.

STEPS TO BECOMING A TEACHER

- If you are interested in this position and meet the job requirements please send your CV and cover letter.
- We will get back to you as soon as we've had a chance to review it.
- We will set a personal interview, (phone interview if not in Madrid) with all candidates that we feel best suit the job.
- All suitable candidates will be placed in the training course.
- If you complete and excel through the training course, you will be assigned a course/group.

INTERESTED CANDIDATES SHOULD SEND THEIR CV TO

JOBS@DIVERBO.COM

Thank you for your interest in working with us!

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